



## Receipt for Technology Equipment Return (Year End)

Date \_\_\_\_\_

Student Name \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_

Contact number \_\_\_\_\_

Hotspot Barcode \_\_\_\_\_ Cord \_\_\_\_\_ Condition \_\_\_\_\_

### Chromebook Barcode, Model, Cord & Condition

Barcode	Model	Cord	Condition
Barcode	Model	Cord	Condition
Barcode	Model	Cord	Condition
Barcode	Model	Cord	Condition

Part	Price	Qty	Subtotal	Part	Price	Qty	Subtotal
Power Cord				Power plug			
Battery				Bezel			
LCD & Screen				LCD only			
Keyboard				Touchpad			
Speaker				Hotspot Cord			
Hotspot Replacement				Chromebook Replacement			
<b>Grand total</b>							

Notes \_\_\_\_\_

Upon return of district device(s) an inspection will be made by the technology department to determine functionality. If repairs are deemed necessary, the replacement parts schedule listed above will be used to assess a fine to your students account. If the repair(s) exceeds the value of the Chromebook or Hotspot the **replacement value** will be added to the students account. If no repairs are necessary, no fines will be assessed. If the device(s) are not returned **replacement value** will be assessed to the students account.

Signature Parent/Guardian \_\_\_\_\_