



60 Day New Hire Review

Name: _____

Date: _____

Date of Hire: _____

1. Is this job what you expected it to be? Please explain
2. Are you experiencing any issues or roadblocks in meeting your job responsibilities?
3. What are you enjoying the most in your position and with the Sisters of Providence as a whole?
4. Are you experiencing any challenges regarding communications?
5. Are you sufficiently engaged by your role?
6. Has your training up till this point prepared you for future work?
7. How would you rate yourself?

8. How can I help you reach your goals?
9. What do you think you need to improve on now that you've been doing the job for 60 days?

Manager's Section

How is the employee progressing? Are there any areas of concern?
--

Employee Signature

Date

Director/Supervisor Signature

Date